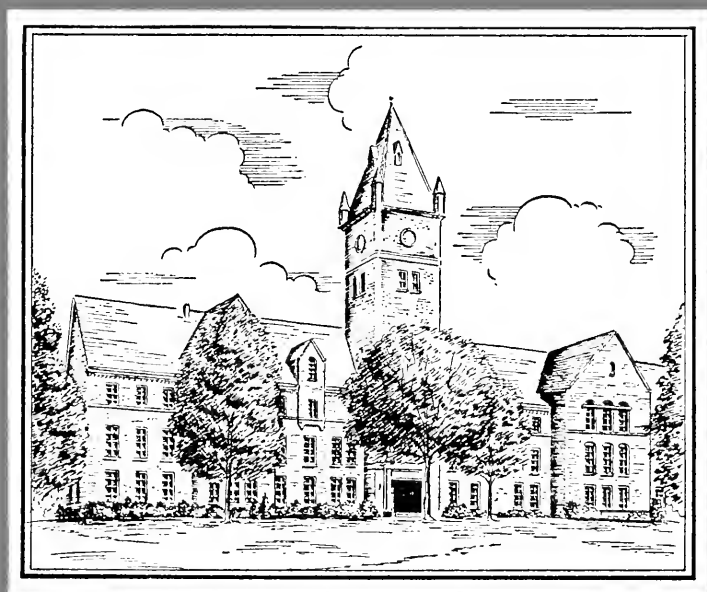


Cumberland University



The College



BULLETIN

1957 - 1958 SESSION

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BULLETIN
of
CUMBERLAND UNIVERSITY

LEBANON, TENNESSEE



THE COLLEGE

1957-1958

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Volume 115

February, 1957

College Edition

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CALENDAR FOR 1957

JANUARY							FEBRUARY							MARCH							APRIL						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
6	7	8	9	10	11	12	3	4	5	6	7	8	9	3	4	5	6	7	8	9	7	8	9	10	11	12	13
13	14	15	16	17	18	19	10	11	12	13	14	15	16	10	11	12	13	14	15	16	14	15	16	17	18	19	20
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MAY							JUNE							JULY							AUGUST						
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5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10
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26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	31
SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
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29	30						27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				

CALENDAR FOR 1958

JANUARY							FEBRUARY							MARCH							APRIL						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
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19	20	21	22	23	24	25	16	17	18	19	20	21	22	16	17	18	19	20	21	22	20	21	22	23	24	25	26
26	27	28	29	30	31		23	24	25	26	27	28	23	24	25	26	27	28	29	27	28	29	30				
MAY							JUNE							JULY							AUGUST						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
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25	26	27	28	29	30	31	22	23	24	25	26	27	28	27	28	29	30	31			24	25	26	27	28	29	30
SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
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28	29	30					26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			

CALENDAR FOR 1959

JANUARY							FEBRUARY							MARCH							APRIL						
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4	5	6	7	8	9	10	1	2	3	4	5	6	7	1	2	3	4	5	6	7	5	6	7	8	9	10	11
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25	26	27	28	29	30	31	22	23	24	25	26	27	28	22	23	24	25	26	27	28	26	27	28	29	30		
MAY							JUNE							JULY							AUGUST						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
3	4	5	6	7	8	9	1	2	3	4	5	6	7	5	6	7	8	9	10	11	2	3	4	5	6	7	8
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24	25	26	27	28	29	30	21	22	23	24	25	26	27	26	27	28	29	30	31		23	24	25	26	27	28	29
31							28	29	30												30	31					
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S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
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27	28	29	30				25	26	27	28	29	30	31	29	30						27	28	29	30	31		

ACADEMIC CALENDAR

THE COLLEGE

FALL QUARTER 1957-1958

September

Monday 23	Fall Faculty Conferences
Tuesday 24	Freshman Orientation
Wednesday 25	Freshman Orientation
Thursday 26	Registration
Friday 27	Classes Begin 8:00 a.m.

October

Thursday 3	Registration Period Closes
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November

Monday 4	Mid-term deficiency reports due
Wednesday-Sunday 27-30	Thanksgiving Holidays

December

Tuesday 10	Examinations Begin
Friday 13	Quarter Ends-Noon

WINTER QUARTER 1957-1958

January

Monday 6	Registration
Tuesday 7	Classes Begin 8:00 a.m.
Monday 13	Registration Period Closes

February

Wednesday 12	Mid-term deficiency reports due
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March

Monday 17	Examinations Begin
Thursday 20	Quarter Ends-Noon

SPRING QUARTER 1957-1958

March

Tuesday 25	Registration
Wednesday 26	Classes Begin 8:00 a.m.

April
 Tuesday 1 **Registration Period Closes**

May
 Thursday 1 **Mid-term deficiency reports due**

June
 Tuesday 3 **Examinations Begin**
 Friday 6 **Quarter Ends-Noon**
 Saturday 7 **Graduation Exercises**

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HISTORY
ORGANIZATION
AND CONTROL

BRIEF HISTORY OF THE UNIVERSITY

CUMBERLAND UNIVERSITY, organized in 1842 at Lebanon, Tennessee, was appropriately named, for the country in which it was established was known in the early days of its history as the Cumberland Country, a territory lying partly in Tennessee and partly in Kentucky. Lebanon is in the heart of the Cumberland Country, being situated only six miles from the Cumberland River. A few miles to the east are the Cumberland Mountains. It is said that the mountains and the river were named for the famous Duke of Cumberland, William Augustus, the third son of George II.

One of the oldest universities in the Central South, Cumberland has made a significant contribution of distinguished leadership to the South and to the nation. The men who founded Cumberland—Judge Robert Looney Caruthers, and Reverend George Donnell, and others—were zealous in evangelism and were leaders in church and state. Early graduates of Cumberland founded several colleges, organized many churches, and helped in laying the foundations of some great western states.

A Law Department was added to the academic school on October 1, 1847, a School of Engineering in 1852, a Theological School in 1854, and a School of Music in 1903. A School of Business Administration and a School of Aeronautics were organized in 1940 and 1941. Although all schools except the School of Law were closed in 1951, the traditional name of Cumberland University has not been changed. The College of Arts and Science reopened its doors in September, 1956, to admit a freshman class. In September, 1957, it will add a second year of academic instruction to become a standard junior college, and it will continue to stress the pioneer spirit of constructive thinking and acting that has made Cumberland a famous name in education.

For almost a century Cumberland was operated under the auspices of the Presbyterian Church—first, under the Cumberland Presbyterian Church, and, later on, under the Presbyterian Church U.S.A. For some time prior to 1946, however, the latter body had withdrawn all financial support, and Cumberland had operated, for all practical purposes, as an independent institution.

Early in 1946 control of the University was transferred by an amendment to the Charter to the Tennessee Baptist Convention, who

operated the school until 1951. In the spring of that year the Tennessee Baptists came into possession of Ward-Belmont College in Nashville, Tennessee, and relocated there to open what is now known as Belmont College.

In May, 1951, the former Board of Trustees who had held control of the University prior to 1946 secured another amendment to the Charter which reestablished Cumberland as a private, independent Corporation, established "for the general welfare, and not for profit."

THE UNIVERSITY TODAY

Today Cumberland University looks hopefully towards the future. Its School of Law was returned on January 3, 1956, from Memorial Hall to its historic home in Caruthers Hall on the West Main Campus. Its faculty and administration are securely settled in the Cordell Hull Memorial Building. Its student body is increasing, and its facilities and resources are expanding.

The College of Arts and Science reopened on September 24, 1956, with a freshman class of 64 students. Only first-year students were accepted in the new school, which for the immediate future will limit itself to the curriculum of the junior college. As a junior college the Liberal Arts Division of the University will make available to students both terminal and lower-division studies in the fields of business and secretarial science, elementary education, mathematics and science, health and physical education, music, social studies, and the humanities—English, foreign languages, and religion.

Even though it is in its first few months of operation, the new college at Cumberland has won acceptance and acclaim among its neighbors in the Tennessee college community. Since the day of its opening the College has been approved by the Veteran Administration for the training of students who are veterans of military service.

In September, 1957, the College will accept not only second-year students but also an increased number of freshmen. With this anticipated growth the faculty and facilities of the College will assume full status as a standard junior college.

ORGANIZATION, CONTROL, AND PURPOSE

Since 1951 Cumberland University has been controlled by a self-perpetuating Board of Trustees comprised of distinguished civic

business, professional, and educational leaders. Cumberland exists as a non-profit institution constituted solely for the purpose of imparting sound learning in an atmosphere pervaded by the principles of Christianity, good citizenship, and the love of freedom and democracy. The Board of Trustees elect the President of the University, and upon the nomination by the President, appoint the faculty and staff members of the College and the School of Law. The relationship among the controlling Board and the administration and faculty is marked by unity of purpose and consistent co-operation.

LOCATION

The city of Lebanon, in which Cumberland University is located, is thirty miles east of Nashville in a beautiful section of Tennessee. Two of the nation's busiest north-south, east-west highways—U.S. 70N and U.S. 231—intersect in Lebanon, and its splendid bus, and air (at nearby Donelson) transportation facilities make it readily accessible from all points in the country.

The suburban aspect of Cumberland's location gives it unique advantages, insofar as it combines the benefits of a great metropolitan area, with its many educational, recreational, and cultural features, and the quiet leisurely paced environment of a small town for undisturbed study and relaxation.

The Middle Tennessee section surrounding Lebanon offers unusual recreational and scenic prospects—the Old Hickory Reservoir, the Cedars of Lebanon Park, and the Hermitage—that attract national interest. The climate is mild, moreover, with four distinct seasons a year, without excessively severe extremes in any season. It makes an ideal atmosphere for study and play.

THE MAIN CAMPUS

There are two campuses at Cumberland—the West Main, or Law Campus (Caruthers Hall and the Hull Building), and the larger fifty-acre Main Campus, the traditional seat of the University. On the Main Campus are the following buildings:

MEMORIAL HALL. Erected in 1892, Memorial Hall is the seat of the University administration and the principle building for the Col-

lege. It contains ten offices, nineteen classrooms, seven laboratory rooms, library, the University cafeteria, and an auditorium seating 450 persons.

BONE HALL. Once the main residence hall for men. Now being used on a stand-by basis as a utility building.

TENNESSEE COLLEGE HALL. A three-story brick residence hall for students. Erected in 1938, the building has a capacity for about forty students and a head resident's family. Rooms on the first two floors are arranged on the suite plan, with a bathroom between each two bedrooms.

GYMNASIUM. Erected in 1939, the University Gymnasium is equipped with a college standard playing floor, shower and dressing rooms, concession stand, two offices, and five residential rooms on the second floor.

RICE OBSERVATORY. Erected in 1946, and modernized in 1956, the Rice Observatory is equipped with two astronomical telescopes—a twelve-inch reflector and a seven-inch Alvin Clark refractor.

HEREFORD HOUSE. Formerly a University fraternity house, Hereford House is now used as rental property.

THE BRICK HALL. Formerly a University fraternity house, the Brick Hall is now used as rental property.

THE BROWN COTTAGE. Formerly a University sorority house, the Brown Cottage is now used as rental property.

APARTMENT DWELLINGS. Vetropolis. Twenty-one apartments, which currently rent for \$35.00 monthly, are housed in seven temporary buildings of the regulation military type conventionally found on college campuses.

THE LAW CAMPUS

Separated by three city blocks from the Main Campus of the University, the Law, or West Main Campus, consists of two buildings situated on West Main Street in Lebanon.

CARUTHERS HALL. A sturdy brick structure erected in 1877, con-

tains the Cordell Hull Law Library, which occupies three large rooms on the first floor, the classrooms, and moot court room. A large auditorium takes up the entire second floor. The architecture of the building is patterned after that of Independence Hall in Philadelphia.

THE CORDELL HULL BUILDING. An enormous Victorian brick mansion adjacent to Caruthers Hall, was acquired in the summer of 1955 by the University and is used now as the administration building for the offices for the dean and law faculty. The Hull Building provides private offices for the faculty, the dean, and their secretary. The large lot behind the building has been developed into parking space for students and faculty.

THE BOARD OF TRUSTEES

OFFICERS OF THE BOARD

Chairman	EDWARD POTTER, JR.
Vice-Chairman	WINSTEAD P. BONE, JR.
Secretary	C. O. DODSON

MEMBERS

- W. J. Baird, President of First Federal Savings & Loan Association, Lebanon, Tennessee.
- Hon. William D. Baird, Mayor of Lebanon, Tennessee.
- S. S. Bone, Lebanon, Tennessee.
- Winstead P. Bone, Jr., Wilson County Motor Company, Lebanon Tennessee.
- Roy O. Crips, Vice-President of Commerce Union Bank, Lebanon, Tennessee.
- O. F. Darwin, Draper & Darwin, Lebanon, Tennessee.
- C. O. Dodson, County Court Clerk of Wilson County, Lebanon, Tennessee.
- Howard Edgerton, Chairman of the Board, Lebanon Woolen Mills, Lebanon, Tennessee.
- S. B. Gilreath, Professor of Law, Cumberland University, Lebanon, Tennessee.
- John J. Hooker, Attorney at Law, Nashville, Tennessee.
- Hoyal Johnson, Johnson's Farm Dairy, Lebanon, Tennessee.
- Neal McClain, McClain & Smith, Lebanon, Tennessee.
- Edward Potter, Jr., President of the Commerce Union Bank, Nashville, Tennessee.
- Athens Clay Pullias, President of David Lipscomb College, Nashville, Tennessee.
- Homer E. Shannon, J. L. Shannon & Sons, Lebanon, Tennessee.

EXECUTIVE COMMITTEE

- W. J. Baird; William D. Baird; Winstead P. Bone, Jr.; Roy O. Crips; Hoyal Johnson; Neal McClain.

UNIVERSITY ADMINISTRATIVE OFFICIALS

CHARLES B. HAVENS, President

A.B., Centre College; M.A., Ph.D., Vanderbilt University

JACK H. HOWARD, Dean of the College

B.S., Maryville College; M.A., George Peabody College for Teachers

GRISSIM H. WALKER, Dean of the School of Law

A.B., Cumberland University; LL.B., Harvard University

RAY G. ROBERTS, Business Manager

B.S., Bowling Green College of Commerce; Candidate for the M.A. Degree,
George Peabody College for Teachers

MISS IMOGENE BRADLEY, Registrar

A.B., Cumberland University

FACULTY OF THE COLLEGE

MRS. RICHARD A. BELDEN, Professor of Business and Secretarial Science

B.S., Bowling Green College of Commerce; M.A., University of Iowa

MISS MARGARET CAMPBELL, Professor of Education and History

A.B., Cumberland University; M.A., George Peabody College for Teachers

ROBERT GEORGE CARR, Professor of Music and French

B.M., St. Louis Institute of Music; M.M., University of Alabama

MRS. W. P. FLY, JR., Librarian

B.S., University of Alabama; B.S. in L.S., Library School, George Peabody
College for Teachers

*H. J. FURMAN, Professor of Mathematics

B.S., Georgia Institute of Technology; M.S., University of Arkansas

JACK H. HOWARD, Professor of Mathematics

B.S., Maryville College; M.A., George Peabody College for Teachers

EARL RAY PAYNE, Professor of English

A.B., M.A., University of Kentucky; Graduate study, University of Birmingham, England; Ed.S., George Peabody College for Teachers

CHARLES ALEX SHIVERS, Professor of Science and Physical Education

B.S., M.A., George Peabody College for Teachers

*MILOS STRUPL, Professor of Religion

B.D., Prague; M.Th., Union Seminary (Virginia); Ph.D. Candidate, Vander-
bilt University.

*Part-time, 1956-1957 session.

FACULTY OF THE SCHOOL OF LAW

BERNARD BYRD BAILEY, A.B., A.M., J.D. (1948)

A.B., Ouachita College

A.M., The University of Chicago

J.D., The University of Chicago

SAM B. GILREATH, LL.B., Green Professor of Law (1932)

LL.B., Cumberland University

LL.D., Cumberland University

SARA HARDISON, LL.B. (1932)

LL.B., Cumberland University

WILL W. HERRON, LL.B. (1954)

LL.B., Cumberland University

CHARLES WILLIAM LEAPHART, A.B., A.M., LL.B., S.J.D. (1955)

A.B., University of Missouri

A.M., University of Missouri

LL.B., Harvard University

S.J.D., Harvard University

GRISSIM H. WALKER, A.B., LL.B. (1953)

A.B., Cumberland University

LL.B., Harvard University



ADMISSION REQUIREMENTS

APPLICATION FOR ADMISSION

Application for admission is made upon an Official Application Form. A non-refundable fee of \$2.00 and a recent photograph of the applicant must accompany the application. All admission forms and information may be obtained from the Dean or Registrar and should be returned to the Dean.

ADMISSION PROCEDURE. Each applicant will provide the Dean with (1) an Official Application Form (all information requested—including two character references—must be completed) with the accompanying \$2.00 fee, (2) a recent photograph of the applicant, and (3) an official transcript from the high school/s or college/s the student has previously attended.

PREVIOUS EDUCATIONAL REQUIREMENTS

Students may be admitted to the freshman class on the basis of a certificate showing graduation from a reputable high school. If applicants for admission have not been graduated from high school, their official transcripts must indicate the following: that fifteen units of high school credit in which no grade is below "C" have been completed. At least three units of this work, moreover, must be in English; and there must be at least one unit of work in each of the following fields: mathematics, science, and American History. The remaining nine credits must represent courses comparable to those of standard high school curricula. The College will also accept, in certain cases, non-high school graduates on the basis of a score of fifty on the high school level *G.E.D.* tests. Applicants possessing none of the above qualifications may be admitted, in rare instances, in accordance with criteria to be established by the Admissions Committee, comprised of the President, the Dean of the College, and the University Registrar.

TRANSFER STUDENTS

A student desiring to enter the College with advanced standing from another institution should request that an official transcript, showing that the student was in good standing at the time of transfer, be sent by his former college to the Registrar, Cumberland University. It is important that this record should reach the university prior to the student's expected day of registration.

TRANSFERRED CREDIT

The College will accept and apply towards graduation up to and including 54 quarter hours, or the equivalent, of average (*i.e.*, grade "C" or above) transfer credits from institutions that are regionally accredited. No more than 18 quarter hours, or the equivalent, will be accepted for any one quarter. Transfer credit from institutions not regionally accredited will be evaluated and accepted on its own merits by the Dean of the College, subject to the final authority of the Committee on Admissions. In order to receive a Junior College Diploma from Cumberland, the transferred student must take a minimum of 42 quarter hours' work at this institution, with at least 24 quarter hours of this amount being above the freshman level.

CREDIT FOR EXTENSION AND CORRESPONDENCE WORK

No credit towards graduation will be allowed for extension and correspondence work unless this work has been completed under the sponsorship of a college or university accredited for this purpose. A maximum of 18 quarter hours, or the equivalent, of extension and/or correspondence credit may be applied towards graduation, with the further restriction that these courses may not be substituted for the courses regularly required for graduation.

CHARACTER RECOMMENDATIONS

In addition to proper academic background, applicants for admission to the College must furnish satisfactory evidence of seriousness of purpose and moral character. Two letters of recommendation, attesting purpose and character, are required for every student. One of the recommendations must come from the principal of the student's high school.

HEALTH CERTIFICATE

All students in the College are required to have a health certificate. A certificate from a family physician within 30 days prior to entrance in the College is acceptable. Those not submitting such a certificate will pay a three dollar fee and will have the health examination by the College physician.

COUNSELING AND TESTING PROGRAM FOR NEW STUDENTS

SCHOLASTIC APTITUDE TESTS. A series of reputable scholastic aptitude tests will be administered to all entering students except those whose transferred records show the score of an acceptable mental ability test. The results of these tests are of great value to faculty advisers and instructors in determining the needs of each individual student. The scholastic aptitude tests are given during the pre-registration period for freshmen.

PROFICIENCY TEST IN ENGLISH. All College freshmen students are required to demonstrate their proficiency in the use of the English language. Those who are found to be deficient in the fundamentals of English grammar are assigned to a special tutorial section in remedial English. This test is also given during the pre-registration period for freshmen.

EXPENSES AND FINANCIAL AID

TUITION

Tuition in the College will be computed at the rate of \$7.50 per quarter hour of credit. Since the normal credit load of the regular student will be 16 hours of class work each quarter, the average tuitional cost will approximate \$120.00 per quarter, or \$360.00 for the academic year.

OTHER INSTRUCTIONAL FEES

In addition to the basic tuitional charge of \$7.50 per quarter hour (see above) other instructional fees will be assessed whenever applicable in accordance with the following schedule:

	<i>Quarter</i>	<i>Year</i>
Biology (supplies)	\$ 5.00	\$ 15.00
Biology Breakage (refundable if no breakage occurs)		3.00
Chemistry (supplies)	5.00	15.00
Chemistry Breakage (refundable if no breakage occurs)		3.00
Physics (supplies)	5.00	15.00
Physics Breakage (refundable if no breakage occurs)		3.00
Choir	1.00	3.00
Typewriting	4.00	12.00
Surveying	2.00	4.00
Astronomy	2.50	
Health and Physical Education	2.00	6.00
Library Fee	2.00	6.00

FEES FOR PRIVATE INSTRUCTION

Fees are charged of students for special individual instruction in the following subjects:

	<i>Quarter</i>	<i>Year</i>
Piano (2 lessons per week)	\$35.00	\$105.00
Organ (2 lessons per week)	35.00	105.00

STUDENT ACTIVITY AND INCIDENTAL FEES

	<i>Quarter</i>	<i>Year</i>
Matriculation Fee	\$ 5.00	\$ 15.00
Student Activity Fee (charged of all students taking more than 9 hours of work)	5.00	15.00
Medical Examination (required yearly of all students)		3.00
Room Reservation		5.00
Late Registration	1.00 per day	
Registration for special students		1.00
Deferred Payment	5.00 per quarter	
Graduation Fee (paid only by candidates for diplomas in last quarter of residence)		10.00
Change of course (after registration day)	1.00 per change	
Make-up tests and examinations	1.00 each	
Over-load fee	1.00 each	

LIVING EXPENSES

ROOMS

<i>Un-married men.</i>	<i>Quarter</i>	<i>Year</i>
Tennessee College Hall		
Single Room	\$60.00	\$180.00
Double Room	45.00	135.00

Un-married women.

During the 1956-1957 session the University has not provided housing for women students, either in the College or the School of Law, although some women in both schools have come to Lebanon from other areas. With the permission of the President of the University and the knowledge and consent of their parents, these students from outside the commuting radius have taken private rooms in approved homes near the campus. This policy will remain in effect until it becomes economically feasible for the University to make housing available to women students.

APARTMENTS

Married students.

Vetropolis (apartments)	\$35.00 per month
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MEALS

The University cafeteria on the main campus is available to all members and friends of the University. Since the food will be served cafeteria style, the actual cost of meals will depend upon the individual.

METHOD OF PAYMENT OF FEES

All fees charged to students are due at the time of registration at the beginning of each quarter. Payments may be made in cash or by check to Cumberland University through the Business Manager. All fees will be paid in full, or arrangements will be made with the Business Manager for deferred payment, before the student will be permitted to enter classes of instruction.

DEFERRED PAYMENT

Students who desire to make payments of College fees in regular installments, or who must make late payments of any kind, should request permission in advance of registration from the Business Manager for deferred payment privileges. When such permission is granted, students are required by the Business Manager to sign promissory notes for the balance of their obligation. Each student settles his financial account with the University before he obtains a transfer of credits or is entitled to receive the Junior College Diploma.

REFUNDS

Since the University must make financial commitments to its various departments for an entire year in advance, it is imperative that no academic fees be refunded after the close of the registration period (one week after the announced registration date) each quarter. Students who are forced to withdraw because of prolonged illness or emergency may apply the unused balance of their academic fees towards the first assessment of fees upon their return to school.

NOTE: In the case of students who are veterans of military service exceptions to the above rule will be made in accordance with Public Law 550.

FINANCIAL AID TO WORTHY STUDENTS

SCHOLARSHIPS

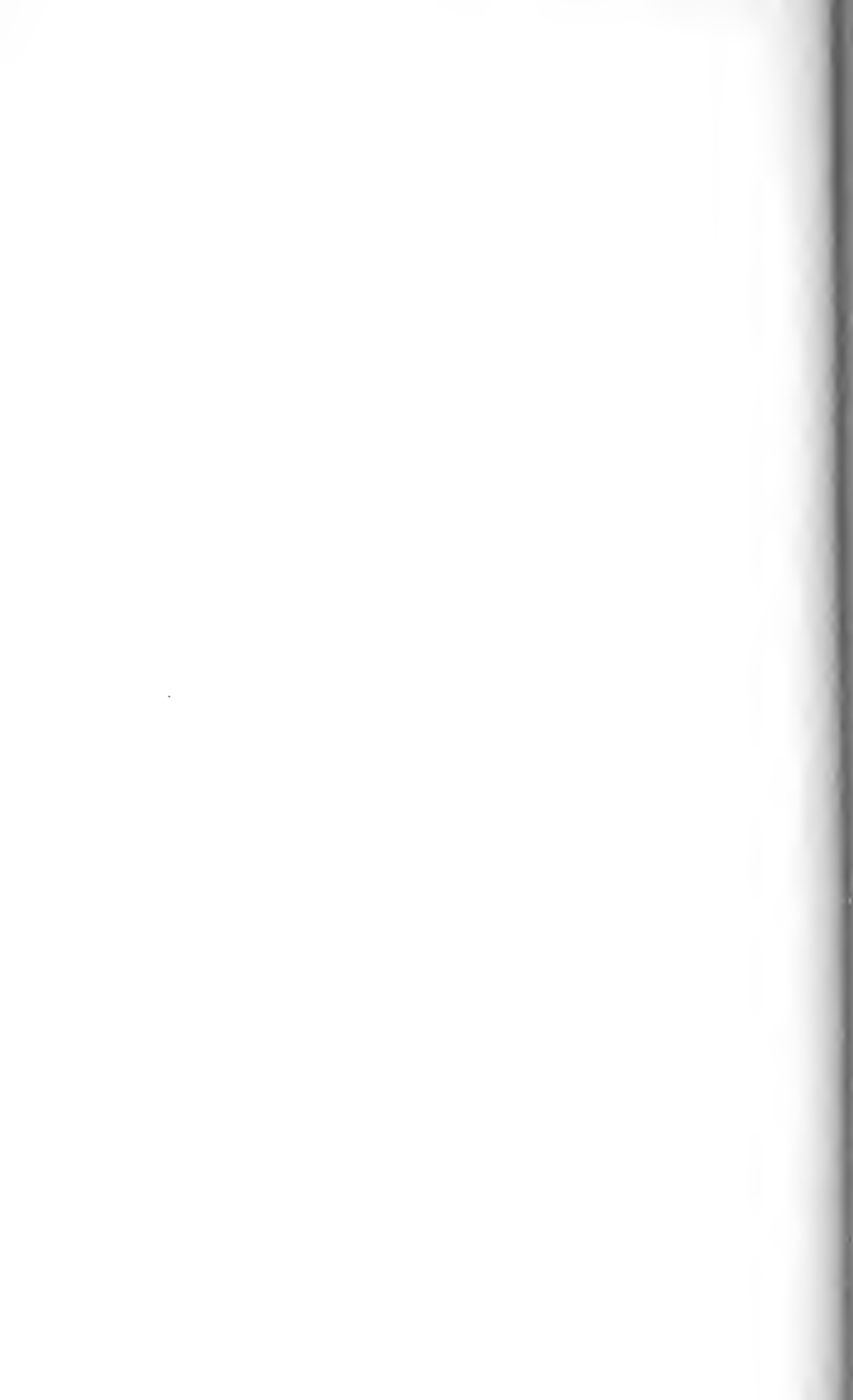
Civic clubs, social groups, business and manufacturing firms, and churches, as well as private individuals in Lebanon and Middle Tennessee, have responded to the needs of deserving students who are unable to attend Cumberland without some kind of financial assistance and have established a number of tuitional scholarships. Any prospective student of the College who feels himself to be worthy of scholarship assistance is invited to make inquiries and/or application to University officials.

SERVICE SCHOLARSHIPS

A limited number of deserving students may be awarded opportunities for educating themselves by working for a portion or all of their tuition at part-time positions on the University campus. Recipients of service scholarships are assigned as student assistants in the library, alumni and public relation offices, printing room, etc. Inquiries about service scholarships should be addressed to President Havens.

LOAN FUNDS

At least two local civic clubs have established loan funds with which to assist worthy students in meeting their college expenses. These loans, bearing little or no interest rates, are payable when the student has finished his college training. Inquiries may be made to University officials.



THE COURSES OF INSTRUCTION

THE NUMBERING SYSTEM. Courses of instruction are numbered in the College according to the following system:

Below 100—Remedial courses, carrying no credit

100-199—Subjects normally taken in the freshman year

200-299—Subjects normally taken in the sophomore year

NOTE: Courses in which the work of the first quarter is not necessarily prerequisite to that of the second, and so on, have their numbers separated by commas. When the numbers are linked together by hyphens, the first quarter's work (or the equivalent) must be undertaken before the student may attempt the second quarter's work, and so on.

BUSINESS AND SECRETARIAL SCIENCE

Business Administration

201-202-203—PRINCIPLES AND PROBLEMS OF ECONOMICS.

See Economics 201-202-203.

221-222-223—PRINCIPLES OF ACCOUNTING.

The fundamentals of accounting—proprietorship, partnership, and corporation. Fall, Winter, and Spring Quarters.

Three hours per week.

3 hours' credit per Quarter.

Secretarial Science

NOTE: Each unit of secondary credit offered in this area will obviate one quarter's study in the same subject in the College.

101-102-103—TYPEWRITING.

Keyboard exercises, good work habits, levels of speed, business letters and forms. Fall, Winter, and Spring Quarters.

Three hours per week.

3 hours' credit per Quarter.

111-112-113—SHORTHAND.

Theory and practice of the principles of Gregg Shorthand Simplified. Fall, Winter, and Spring Quarters.

Three hours per week.

3 hours' credit per Quarter.

122—BUSINESS MATHEMATICS.

See Mathematics 122.

201-202-203—ADVANCED TYPEWRITING.

Prerequisite: Typewriting 101-102-103, or the equivalent. Further attainment of speed and control, special forms and reports. Fall, Winter, and Spring Quarters.

Three hours per week.

3 hours' credit per Quarter.

211-212-213—ADVANCED SHORTHAND.

Prerequisite: Shorthand 111-112-113, or the equivalent. Continuation of Shorthand 111-112-113. Shorthand penmanship, reading and transcription of shorthand, dictation, at increasingly high rates of speed. Fall, Winter, and Spring Quarters.

Three hours per week.

3 hours' credit per Quarter.

231, 232, 233—SECRETARIAL PROCEDURES.

Prerequisite: Typewriting 101-102-103, or the equivalent. Practical instruction for the secretary in all fields of office work. Fall, Winter, and Spring Quarters.

Three hours per week.

3 hours' credit per Quarter.

ELEMENTARY EDUCATION

101—ORIENTATION IN EDUCATION.

The history, aims, and objectives of contemporary elementary education. Required of candidates for the two-year elementary teacher's certificate for the State of Tennessee. Fall Quarter.

Three hours per week.

3 hours' credit.

102—GENERAL PSYCHOLOGY.

An approach to the understanding of human behavior. Required of candidates for the two-year elementary teacher's certificate for the State of Tennessee. Winter Quarter.

Three hours per week.

3 hours' credit.

103—CHILD GROWTH AND DEVELOPMENT.

A study of the various aspects of human behavior from infancy to maturity. Required of candidates for the two-year elementary teacher's certificate for the State of Tennessee. Spring Quarter.

Three hours per week.

3 hours' credit.

ENGLISH

11—FUNDAMENTALS OF ENGLISH GRAMMAR.

A study of the basic rules of English grammar, designed to help the student with a limited background reach collegiate proficiency before entering the regular communications course. Fall Quarter.

Three hours per week.

No Credit.

101-102-103—FRESHMAN ENGLISH COMMUNICATIONS.

Exercises in the skills of writing, reading, speaking, and listening. Fall, Winter, and Spring Quarters.

Three hours per week. 3 hours' credit per Quarter.

121—FUNDAMENTALS OF SPEECH.

Basic principles of speech. Drills and exercises. Fall Quarter.

Three hours per week. 3 hours' credit.

122—VOICE AND DICTION.

A study of voice development. Winter Quarter.

Three hours per week. 3 hours' credit.

123—PUBLIC SPEAKING.

Preparation and delivery of speeches. Spring Quarter.

Three hours per week. 3 hours' credit.

201, 202, 203—SURVEY OF ENGLISH LITERATURE.

Major English writers from the author of *Beowulf* to the middle twentieth century. Fall, Winter, and Spring Quarters.

Three hours per week. 3 hours' credit per Quarter.

211, 212, 213—INTRODUCTION TO DRAMA.

Basic principles underlying the production of drama. Fall, Winter, and Spring Quarters.

Two hours of lecture and two hours of laboratory per week. 3 hours' credit per Quarter.

221-222—INTRODUCTION TO JOURNALISM.

Prerequisite: English 101-102-103. The development of modern news publications and services. Reporting and editorial work on the staff of the *Collegian*. Fall, Winter, and Spring Quarters.

Three hours per week. 3 hours' credit per Quarter.

223—WORD STUDY AND VOCABULARY BUILDING.

Spelling, etymology, definitions, and usage of words. Spring Quarter.

Three hours per week. 3 hours' credit.

241, 242, 243—MASTERPIECES OF ENGLISH AND AMERICAN LITERATURE.

Literary masterpieces of the English and American people. Intended mainly for candidates for the two-year elementary teachers' certificate for the State of Tennessee, and for terminal students in secretarial science. Fall, Winter, and Spring Quarters.

Three hours per week. 3 hours' credit per Quarter.

FOREIGN LANGUAGES

NOTE: Each unit of secondary credit offered in a foreign language will obviate one quarter's study in the same language in the College.

French

101-102-103—ELEMENTARY FRENCH.

A fundamental course in grammar, reading, composition, and oral comprehension. Fall, Winter, and Spring Quarters.

Three hours per week.

3 hours' credit per Quarter.

201-202-203—INTERMEDIATE FRENCH.

Prerequisite: French 101-102-103, or the equivalent. Review of grammar and syntax. Translation, reading, oral practice and free composition. Selected readings from French Literature. Fall, Winter, and Spring Quarters.

Three hours per week.

3 hours' credit per Quarter.

German

101-102-103—ELEMENTARY GERMAN.

Fundamental study in grammar, reading, composition, and basic conversation. Fall, Winter, and Spring Quarters. Not offered in 1957-1958 session.

Three hours per week.

3 hours' credit per Quarter.

201-202-203—INTERMEDIATE GERMAN.

Prerequisite: German 101-102-103, or the equivalent. Review of first-year German. Translation, conversation and composition. Selected readings. Fall, Winter, and Spring Quarters. Not offered in 1957-1958 Session.

Three hours per week.

3 hours' credit per Quarter.

Spanish

101-102-103—ELEMENTARY SPANISH.

A fundamental course in grammar, readings, composition, and basic conversation. Fall, Winter, and Spring Quarters.

Three hours per week.

3 hours' credit per Quarter.

201-202-203—INTERMEDIATE SPANISH.

Prerequisite: Spanish 101-102-103, or the equivalent. Review of first-year Spanish. Translation, conversation, and composition. Selected readings. Fall, Winter, and Spring Quarters.

Three hours per week.

3 hours' credit per Quarter.

HEALTH AND PHYSICAL EDUCATION

NOTE: Freshmen are required to enroll in Physical Education 101, 102, 103, unless they have obvious physical deficiencies, or are attested physically unable by a physician, or are veterans of military service. Sophomores may elect either Physical Education 201, 202, 203 (three quarter hours) or Health 211, 212, 213 (nine quarter hours). In case of physical disability the student must complete six quarter hours of health.

101, 102, 103—PHYSICAL EDUCATION.

Actual participation in seasonal indoor and outdoor sports. Fall, Winter, and Spring Quarters.

Two hours per week.

1 hour's credit per Quarter.

201, 202, 203—ADVANCED PHYSICAL EDUCATION.

Continuation of Physical Education 101, 102, 103. Fall, Winter and Spring Quarters.

Two hours per week.

1 hour's credit per Quarter.

211—PERSONAL HYGIENE.

The principles and applications of hygiene as a means of improving and maintaining personal health. Required of candidates for the two-year elementary teacher's certificate for the State of Tennessee. Fall Quarter.

Three hours per week.

3 hours' credit.

212—COMMUNITY HEALTH.

Community health problems and application of the findings of science and medicine to the total health program of the community. Required of candidates for the two-year elementary teacher's certificate for the State of Tennessee. Winter Quarter.

Three hours per week.

3 hours' credit.

213—PERSONAL DEVELOPMENT AND FAMILY LIVING.

Personality development, emotional maturity, and personal adjustments necessary for a happy marriage and family life. Required of candidates for the two-year elementary teacher's certificate for the State of Tennessee. Spring Quarter.

Three hours per week.

3 hours' credit.

MATHEMATICS AND SCIENCE

Mathematics

101-102—COLLEGE ALGEBRA.

Prerequisite: One unit of high school algebra. Algebraic techniques, interpretations, and theory. Fall and Winter Quarters.

Three hours per week.

3 hours' credit per Quarter.

103—TRIGONOMETRY.

Prerequisite: Mathematics 101-102, or the equivalent. Trigonometric functions, identities, solution of triangles, utilizing logarithms, and the solution of trigonometric equations. Spring Quarter.

Three hours per week. 3 hours' credit.

111—INTENSIVE COLLEGE ALGEBRA.

Prerequisite: One and one-half units of high school algebra and a satisfactory score on the placement test. For pre-engineering students. Credit will not be given for both 101-102 and 111. Fall Quarter.

Five hours per week. 5 hours' credit.

112—INTENSIVE TRIGONOMETRY.

Prerequisite: Mathematics 111, or the equivalent. For pre-engineering students. Credit will not be given for both 103 and 112. Winter Quarter.

Five hours per week. 5 hours' credit.

113—ANALYTIC GEOMETRY.

Prerequisite: Mathematics 111-112, or the equivalent. For pre-engineering students. Spring Quarter.

Five hours per week. 5 hours' credit.

121—COLLEGE ARITHMETIC.

The principles and applications of arithmetic. Fall Quarter.

Three hours per week. 3 hours' credit.

122—BUSINESS MATHEMATICS.

Basic mathematical principles necessary for the understanding of modern business. Winter Quarter.

Three hours per week. 3 hours' credit.

123—FUNDAMENTAL CONCEPTS OF MATHEMATICS.

A study of numbers, measurement, the concept of a function, and the nature of proof. Required of candidates for the two-year elementary teacher's certificate for the State of Tennessee. Spring Quarter.

Three hours per week. 3 hours' credit.

152—PLANE SURVEYING.

Prerequisite: Mathematics 111, or the equivalent. Co-requisite: Mathematics 112, or the equivalent. A study of the compass, transit and levels, and the uses of each. Field problems. Winter Quarter.

One hour of lecture and four hours of field work per week. 3 hours' credit.

153—PLANE SURVEYING.

Prerequisite: Mathematics 152. A continuation of Plane Surveying. Field and office problems. Spring Quarter.

One hour of lecture and four hours of field work per week.

3 hours' credit.

161-162—ENGINEERING DRAWING.

Principles of drafting and lettering to include standard forms, symbols, and techniques. Instruction in layouts, assemblies, drafting computations, technical terms. Fall and Winter Quarters.

One hour of lecture and four hours of laboratory per week.

3 hours' credit per Quarter.

163—DESCRIPTIVE GEOMETRY.

Prerequisite: Engineering Drawing 161-162. Methods of projection of scaled drawings, techniques of sketching, auxiliary views, sections, geometric construction. Standards for layout of construction plans, traverses, planimetric and topographic drafting. Spring Quarter.

One hour of lecture and four hours of laboratory per week.

3 hours' credit.

201—ANALYTIC GEOMETRY.

Prerequisite: Mathematics 103, or the equivalent. The fundamental concepts of plane analytic geometry and an introduction to solid analytic geometry. Credit will not be given for both 113 and 201. Fall Quarter.

Five hours per week.

5 hours' credit.

202-203—CALCULUS.

Prerequisite: Mathematics 113, or 201. Techniques and applications of the differential and integral calculus. Winter and Spring Quarters.

Four hours per week.

4 hours' credit per Quarter.

SCIENCE

Biology

131, 132, 133—GENERAL BIOLOGY.

Basic biological principles and their applications to all forms of life. The Fall Quarter is devoted to the plant kingdom; the Winter and Spring Quarters to the animal kingdom. Fall, Winter, and Spring Quarters.

Two hours of lecture and four hours of laboratory per week.

4 hours' credit per Quarter.

231-232—COMPARATIVE VERTEBRATE ANATOMY.

Prerequisite: Biology 131, 132, 133. Comparative study of the structure of the vertebrates. Fall and Winter Quarters.

Two hours of lecture and four
hours of laboratory per week.

4 hours' credit per Quarter.

233—BACTERIOLOGY.

Prerequisite: One year of college biology or chemistry. Introductory study of the micro-organisms. Spring Quarter.

Two hours of lecture and four
hours of laboratory per week.

4 hours' credit.

Chemistry

141-142-143—GENERAL INORGANIC CHEMISTRY.

Prerequisite: One unit of high school algebra. Fundamental principles of inorganic chemistry and a descriptive study of the more important elements and compounds. Fall, Winter, and Spring Quarters.

Two hours of lecture and four
hours of laboratory per week.

4 hours' credit per Quarter.

241-242-243—ORGANIC CHEMISTRY.

Prerequisite: Chemistry 141-142-143. Reactions, methods of preparation, and uses of both aliphatic and aromatic compounds. Fall, Winter, and Spring Quarters.

Two hours of lecture and four
hours of laboratory per week.

4 hours' credit per Quarter.

Physics and Astronomy

271—INTRODUCTION TO ASTRONOMY.

A study of the heavenly bodies, and instruction in the use of the refractor and reflector telescopes in the Rice Observatory. Formerly Astronomy 171. Fall Quarter.

Two hours of lecture and two
hours of laboratory per week.

3 hours' credit.

251-252-253—PHYSICS.

Prerequisite: Mathematics 101-102 and 103, or the equivalent. A study of the principles of mechanics, heat, light, sound, electricity and magnetism. Fall, Winter, and Spring Quarters.

Three hours of lecture and three
hours of laboratory per week.

4 hours' credit per Quarter.

MUSIC

101-102-103—BASIC MUSIC THEORY.

Prerequisite: Consent of the instructor. Fundamentals of music theory. Knowledge of triads, all inversions, melodic and harmonic dictation, keyboard harmony and sight singing. Fall, Winter, and Spring Quarters.

Three hours per week.

2 hours' credit per quarter.

121, 122, 123—INTRODUCTION TO MUSIC.

For general students interested in furthering their knowledge of serious music. A study of composers and their works. Lectures and listening periods. Fall, Winter, and Spring Quarters.

Two hours per week.

1 hour's credit per Quarter.

Applied Music

NOTE: Credit in applied music is based upon instruction and supervised practice. Credit is established through individual examination heard at the close of the quarter by the instructor and is based upon performance standards and satisfactory progress.

Piano

11-12-13—PIANO. (Private Instruction)

Private instruction in beginning piano. No previous training necessary. Fall, Winter, and Spring Quarters.

No Credit.

Two half-hour lessons per week.

111-112-113—PIANO. (Private Instruction)

Prerequisite: Piano 11-12-13, or the equivalent. Fall, Winter, and Spring Quarters. Two half-hour lessons per week.

211-212-213—PIANO. (Private Instruction)

Prerequisite: Piano 111-112-113, or the equivalent. Fall, Winter, and Spring Quarters.

Two half-hour lessons per week.

Organ

21-22-23—ORGAN. (Private Instruction)

Private instruction in beginning organ. The student should have a sufficient piano background as a prerequisite. Fall, Winter, and Spring Quarters.

Two half-hour lessons per week.

121-122-123—ORGAN. (Private Instruction)

Prerequisite: Organ 21-22-23, or piano 111-112-113, or the equivalent. Fall, Winter, and Spring Quarters.

Two half-hour lessons per week.

221-222-223—ORGAN. (Private Instruction)

Prerequisite: Organ 121-122-123. Fall, Winter, and Spring Quarters.

Two half-hour lessons per week.

Choir

41, 42, 43—CHOIR.

Fall, Winter, and Spring Quarters.

Two hours per week.

No Credit.

141, 142, 143—CHOIR.

Group study in voice blending, sight singing, and ensemble technique. Fall, Winter, and Spring Quarters.

Two hours per week.

1 hour's credit per Quarter.

241, 242, 243—CHOIR.

A continuation of Choir 141, 142, 143. Fall, Winter, and Spring Quarters.

Two hours per week.

1 hour's credit per Quarter.

RELIGION

101—OLD TESTAMENT.

A survey of the Old Testament. Fall Quarter.

Two hours per week.

2 hours' credit.

102—NEW TESTAMENT.

A survey of the New Testament. Winter Quarter.

Two hours per week.

2 hours' credit.

103—LIFE AND TEACHINGS OF JESUS.

A study of the events in the life and works of Jesus. Spring Quarter.

Two hours per week.

2 hours' credit.

SOCIAL STUDIES

History

101, 102, 103—HISTORY OF THE UNITED STATES.

The history of the United States from the beginnings to the present. Fall, Winter, and Spring Quarters.

Three hours per week.

3 hours' credit per Quarter.

111, 112, 113—HISTORY OF WESTERN CIVILIZATION.

Examination of the roots of our twentieth-century civilization. Fall, Winter, and Spring Quarters.

Three hours per week.

3 hours' credit per Quarter.

Economics

201-202-203—PRINCIPLES AND PROBLEMS OF ECONOMICS.

Fundamental principles of economic activity and the organizations and workings of our economic system. Fall, Winter, and Spring Quarters.

Three hours per week.

3 hours' credit per Quarter.

Geography

211—ELEMENTS OF GEOGRAPHY.

Man's relation to the conditions of his natural environment—landforms, climate, soils, waters, minerals, natural vegetation, and cultural patterns of the world. Fall Quarter. Not offered in 1957-1958 session.

Three hours per week.

3 hours' credit.

212—THE GEOGRAPHY OF THE WORLD.

Analysis of the major geographic regions of the world. Winter Quarter. Not offered in 1957-1958 session.

Three hours per week.

3 hours' credit.

213—THE GEOGRAPHY OF THE WORLD.

Continuation of Geography 212. Spring Quarter. Not offered in 1957-1958 session.

Three hours per week.

3 hours' credit.

Sociology

221—INTRODUCTORY SOCIOLOGY.

A broad general study of human society, its characteristics, organizations, and institutions. Fall Quarter.

Five hours per week.

5 hours' credit.

Political Science

243—AMERICAN GOVERNMENT AND POLITICS.

The background and functions of the American governmental system and an examination of current political problems. Spring Quarter.

Five hours per week.

5 hours' credit.

GENERAL REGULATIONS AND ACADEMIC STANDARDS

CONDUCT

Students of the College are subject to all general disciplinary rules of the University, as well as to the regulations of the College. Any student who fails to make of himself a desirable member of the University and allows his conduct or influence to become objectionable and unworthy will be asked to withdraw. Any person who registers in the University agrees to this reserved right.

COURSE WORK AND CREDIT

1. **QUARTER HOUR DEFINED.** The unit of academic credit in the College is the quarter hour, which represents a fifty-minute period of acceptable class work or at least two one-hour periods of laboratory each week for a period of approximately eleven weeks.

2. **NORMAL CREDIT LOAD.** The normal academic load for a student in good standing is sixteen or seventeen hours. The maximum load that can be undertaken without the explicit permission of the Dean is eighteen hours. A minimum of twelve hours must be taken in order to qualify as a fulltime student. Students enrolling for less than twelve hours will be classified as part-time. The credit load of students who have been placed on academic probation will be regulated by the discretion of the Dean.

3. **EXTRA COURSES.** As a general rule no student should attempt to carry more than the normal credit load of sixteen or seventeen hours. Certain strong students may be allowed, however, to take extra course work. A student becomes eligible to take extra courses for credit only when he has established a quality-point ratio of 3.00 and has gained the approval of the Dean. An over-load fee of \$1.00 is charged in addition to the regular hourly tuition rate for extra courses.

GRADES AND REPORTS

1. **THE GRADING SYSTEM.** Students at Cumberland are graded in their academic achievements according to a system of letter grades. The various letters used in grading and their meanings are listed below.

A—denotes work of finest quality and is earned by a small percentage of the class.

B—denotes superior work of better than average quality.

C—denotes good work of medium or average quality. Since C is the average grade, it is usually the most frequently assigned of any of the grades.

D—denotes poor work that is definitely inferior to average quality.

F—denotes failure. F indicates that the student's work is not equal to the minimum standard of achievement expected. This is a permanent grade, and the student must repeat the course if he should desire credit in the subject.

I—denotes incompleteness. This is a temporary grade which must be replaced by a permanent one within one quarter's time. If the student does not complete the work within the proper time, the I will be changed to F.

W—indicates that the student has been permitted to withdraw from the course without discredit. A W will be given in any course which the student drops prior to the beginning of the eighth week of the quarter while doing passing work. No voluntary withdrawals are permitted thereafter.

WF—indicates that the student's work was not of passing quality at the time of his withdrawal. This grade is permanent.

In all instances except administrative failures(*i.e.*, a failure granted by the Dean for excessive absences), the grades A, B, C, D, and F are assigned by the instructors; and they are permanent grades. Once they have been placed on the official record sheet, the instructors cannot change them.

2. THE QUALITY-POINT SYSTEM. To facilitate computation of averages of student's grades, the College assigns numerical values called quality points to certain ones of the letter grades discussed above. These grades and their assigned quality-point values are as follows:

<i>Grade</i>	<i>Quality Points for Each Credit Hour</i>
A	4
B	3
C	2
D	1
F	0
WF	0

The numerical average of the student's grades may thus be ascertained by dividing the total number of quality points earned by the total number of hours in which the student has received either a failure or a passing grade. The cumulative average of work transferred from other institutions will be computed on the same basis as work done here.

3. REPORT CARDS. Reports of each student's scholastic achievement are sent at the end of each quarter to the student's parents or guardian. Mid-quarter reports are issued only to the parents or guardians of students whose work is deficient (*i.e.*, incomplete or failure) in the first half of the quarter.

4. TRANSCRIPTS. Each student will be supplied without charge one transcript of his official academic record upon completion of his resident study in the College. Each succeeding transcript will entail a \$2.00 fee.

POOR SCHOLARSHIP

Experience has shown that to a large extent poor scholarship seems more likely to result from personality and adjustment problems than from actual inability of students to do creditable work. Every effort will be made by the faculty, therefore, to analyze the individual student and to prevent academic difficulties before they are given a chance to arise. Persistently poor scholarship, however, demands more concentrated attention, and it is dealt with according to the following regulations:

1. When the student receives a deficiency on a mid-quarter report,

he will be invited and expected to consult with the Dean, who will take action appropriate to the individual case.

2. A student whose work does not meet the minimum passing standard in any of his courses will receive a grade of F in that course. This grade means that the student has failed and that he must repeat the course to obtain passing credit.

3. In a course continuing through more than one quarter, the instructor shall decide whether or not a student who has failed the first quarter's work shall be allowed to undertake work in the same course the following quarter.

4. A student will be placed on academic probation if he should fail two or more courses during any one quarter, or if his quality-point ratio should in any quarter after the first fall below 1.40 in his freshman year or below 1.60 in his sophomore year. If the student has not raised his quality-point standing during his first probationary quarter to 1.40 or to 1.60, as the case may be, he may be granted, at the discretion of the faculty and administration, another probationary quarter in which to improve his grades. If he has not raised his standing during the second probationary quarter, he will not be allowed to enroll for further work in the College.

5. Once a student is placed on academic probation, he automatically becomes ineligible to participate in intercollegiate activities for the College. Moreover, he forfeits his right to hold an office in any campus organization, and to represent the College as a regular member of any student group such as the College chorus or dramatic group.

ABSENCES IN CLASS

1. **CLASS.** Absences from class are governed by the following policies:

a. For brief illnesses, emergencies, and other unavoidable causes each student is allowed, without having to ask permission, as many absences in each course for one quarter as the number of times the class meets in one week. Each absence in excess of this number will result in a deduction of one quality point from the total earned by the student during that quarter.

b. Deductions of quality points will continue in the manner just stated until the total number of absences equals three times the number of class meetings per week. When the student's absences from any one class exceed this amount, the student will be assigned a grade of F in that course by the Dean.

c. Students who consistently receive low grades or failures under this policy will be placed on probation and, if necessary, ultimately excluded from the College in accordance with the regulation governing poor scholarship (See "Poor Scholarship" above).

d. Except for reasons classified as "Official College Business," students take these allowed absences on their own responsibility, since no permission is necessary. Students should use the allowed absences with good judgment, therefore, to avoid losing quality points should a real emergency arise.

e. Absentee Report Forms are submitted weekly, after the last regular class, by professors to the Office of Records, where all absentee records are kept.

f. There are no allowances made for tardiness. Students are expected to be at all classes and activities promptly.

2. BEFORE AND AFTER COLLEGE HOLIDAYS. Absences from class for the two days preceding and two days following College holidays are counted as double.

3. ABSENCES DUE TO OFFICIAL COLLEGE BUSINESS. Students chosen to represent the College in off-Campus activities are excluded, when properly certified by the appropriate faculty officer, from the deduction of quality points discussed above. Absences thus excused, however, must be limited to the number of times each of the student's courses would meet in two weeks, since the total number of absences, excused and unexcused, in any one quarter, must never exceed three times the number of class meetings per week.

4. LEAVE. The College has no policy relative to student leaves.

TESTS AND EXAMINATIONS

1. MAKE-UP TESTS. If a student is absent from an announced test (*i.e.*, a test whose date has been announced to the class for at

least a week in advance), he may make up the test according to the following procedures:

a. Students who have been absent because of Official College Business are allowed to take the make-up test by presenting to the instructor written certification to that effect from the Dean.

b. Students claiming excuses for other reasons must prove to the satisfaction of the instructor that the absence is legitimate. If the excuse appears valid, the instructor will allow full credit on the test.

c. Students having no legitimate grounds for their absences will receive a grade of F on the test.

2. FINAL EXAMINATION. Two-hour examinations are given in each academic subject at the end of every quarter. Permission to be absent from a final examination must be obtained from the Dean. Excused absences from a final examination will entail a grade of I, a temporary grade denoting incompleteness which must be completed within the next quarter. An unexcused absence will entail a failure in that course.

DROPPING COURSES AND WITHDRAWING FROM THE COLLEGE

1. DROPPING COURSES. Permission to drop or to change courses must be obtained from the Dean. Permission may be granted according to the following conditions:

a. No change in schedule from one department to another will be permitted after the first seven calendar days of a quarter.

b. If the student is allowed to drop a course after the seven-day limit, a permanent grade must be entered on the student's official record sheet. If the student is passing in the subject he is allowed to drop, his permanent grade in that course will be W. If the student has been reported deficient, however, the permanent grade on his official record sheet will be WF. No voluntary withdrawals will be permitted after the beginning of the eighth week of the quarter.

2. WITHDRAWING FROM THE COLLEGE. Students who leave the College before the end of a quarter without signing an official withdrawal form in the Dean's office shall receive a grade of F

in each of the courses in which he was enrolled. If the student signs the official withdrawal form and is passing in his work and if there are satisfactory reasons for his leaving school, his official record sheet will show a grade of W in the subject in which he was passing at the time he was withdrawn. In subjects in which he was failing at the time of withdrawal, the grade will be WF.

CLASSIFICATION OF STUDENTS

A student may be classified as a first quarter sophomore when he has acquired forty-two hours of credit, providing his accumulative standing in quality points averages 1.60 or above.

SPECIAL STUDENTS

Mature persons who do not meet the requirements for admission as regular students may be admitted as special students provided there is evidence of ability to pursue standard college course work. Such students may not qualify as candidates for the Junior College Diploma until all normal entrance requirements have been met.

WOMEN STUDENTS

Cumberland University is a co-educational institution, and women students are welcome in the College.

LIBRARY REGULATIONS

Any student who has matriculated is entitled to the use of the facilities of the Mitchell Library, the college library in Memorial Hall, as well as the Cordell Hull Library in Caruthers Hall on the West Main campus. All books in the general collection in the college library may be borrowed for a period of two weeks with the privilege of renewal. Certain books, which are selected by various instructors for the use of an entire class, are placed on reserve shelves; their use is, therefore, restricted to the library reading rooms. These reserve books, however, may be borrowed for overnight use after regular library hours. Reference books, magazines, and periodicals must be used in the reading rooms, since they do not circulate.

Students are responsible for all library books which they borrow. If a book is lost while in the possession of a borrower, it must be replaced. Fines for overdue books will be charged at the rate of two cents per day for books on regular circulation, and fifty cents per day for reserved books.

REQUIREMENTS FOR GRADUATION

The following requirements must be met before the student may be graduated and may receive a Junior College Diploma from the College of Cumberland University:

Ninety-six quarter hours of college credit

One hundred and ninety-two quality points (average grade of C)

Eighteen hours in English

Nine hours in history

Physical Education—minimum of six quarter hours (with exceptions as noted on page 32)

RIGHTS RESERVED

The College of Cumberland University reserves the right to modify the requirements for admission and graduation, to change the arrangement or content of courses, to change the textbooks used, to alter any regulation affecting the student body, and to dismiss or drop from the College any student at any time, if it is deemed in the best interest of the College or the student to do so.

MEDALS AND AWARDS

THE PRESIDENT'S MEDAL. The President's Medal, an honor created by Dr. Charles B. Havens, the fourteenth president of the University, will be awarded for the first time on Graduation day in June 1957, and will be awarded annually thereafter to the college student in residence who, in the opinion of the college faculty, most nearly embodies the ideals, principles, and spirit of the College. The recipient will be nominated by the faculty at its regular meeting in May, and candidates will be judged on the basis of their scholastic attainment, personal bearing and integrity, leadership development, moral and ethical conduct, and loyalty to the University.

MATHEMATICS ACHIEVEMENT AWARD. The Chemical Rubber Company of Cleveland, Ohio, awards each year a deluxe copy of the Tenth Edition *C.R.C. Standard Mathematical Tables* to the top student in first-year mathematics.

THE DEAN'S LIST. At the close of each quarter, the names of students eligible for the Dean's List are published. In order to be eligible for the Dean's List a student must make a quality-point average of at least 3.00.

AMERICAN HISTORY AWARD. A recent, scholarly volume will be awarded annually by a friend of the University to the student who earns the highest grade-point average throughout the year in the study of the history of the United States.

THE GHOLSON MEDAL IN SECRETARIAL SCIENCE. Awarded to the outstanding student during the session in the area of secretarial science by Mrs. Nelle S. Gholson. The recipient will be named by the faculty in May.

THE RICE MEDAL IN ASTRONOMY. A handsome medal, suitably inscribed, awarded to the most outstanding student of astronomy at Cumberland during the session. Created in honor of Dr. Laban Lacy Rice, Orlando, Florida, a former president of the University and founder of the Rice Observatory.

PERFECT-ATTENDANCE CERTIFICATES. At commencement each year a Perfect-Attendance Certificate will be awarded to each student who has maintained a record of perfect attendance during the session.

WALL STREET JOURNAL AWARD IN ECONOMICS. The *Wall Street Journal* will award annually to the most promising student in economics a one-year subscription to their publication. The recipient will be named by the faculty at its regular meeting in May.

THE DEAN'S KEYS FOR SCHOLASTIC ACHIEVEMENT. At commencement each year the Dean of the College presents an academic key, suitably inscribed, to each student whose name has appeared on the Dean's List for each quarter during the session.

EXTRACURRICULAR ACTIVITIES

Realizing that students receive a considerable amount of their collegiate education outside of the formal instructional periods, the University places much emphasis upon its extracurricular program; and, in order to insure proper balance and perspective during the students' out-of-class hours, the faculty of the University formulates policies and maintains supervisory control.

At the present time four such faculty groups, comprised of an equal number of professors from both the School of Law and the College, constitute the governing groups under which the student activities program of the University functions. Appointed annually by the President, these groups and their functions are listed below:

THE STUDENT ACTIVITIES BOARD—consists of five faculty members of the University who are appointed by the President to act as a Board in assuming responsibility for all policies and programs relative to student activities on the campus. The Board works with the President in projecting a calendar of student activities for each quarter.

THE RELIGIOUS COUNCIL—consists of four University faculty members, appointed by the President, and student representatives of each campus religious organization which may be formed. The purpose of the Council is to plan and to promote the student religious activities program of the University.

THE STUDENT PUBLICATION BOARD—consists of four University faculty members who are appointed by the President for the purpose of assuming responsibility for formulating policy relative to and the supervision of all student publications issued in the name of the University.

THE COMMITTEE ON ASSEMBLIES AND PUBLIC EXERCISES—consists of four members of the University faculty who are appointed by the President for the purpose of planning assembly program for students and arranging the details for University commencements and other related exercises.

ATHLETICS INTRAMURALS

Under the supervision of the Athletic Director, who works closely with the Student Activities Board, a variegated program of intra-

mural athletics is maintained. Competition in all seasonal sports is encouraged among the various class organizations in the College and the School of Law, and trophies and awards are presented to the championship teams.

The University Gymnasium and the fifty-acre Main Campus provide ample playing facilities for all types of intramural games and sports.

OFF-CAMPUS COMPETITION

Although the University does not enter teams in official intercollegiate competition, it sponsors through the Student Activities Board a basketball and a softball team with which to engage in competition with local athletic clubs and other non-conference groups. Any Cumberland student who loves to play basketball or softball purely for the love of the game is eligible to try out for a position on either team.

RELIGIOUS ACTIVITIES

The Student Christian Association at the University, an entirely non-sectarian religious organization for all students, provides an opportunity for every Cumberland student to affiliate himself with a campus religious organization which is devoted solely to the purpose of guiding students in Christian living.

In co-operation with the Religious Activities Council of the faculty, the Student Christian Association brings prominent religious leaders to the campus during the year as inspirational speakers, advisors, and leaders of discussion groups.

STUDENT PUBLICATIONS

Students at Cumberland publish a campus newspaper—*The Collegian*—which is issued monthly during the regular session, and an annual or yearbook known as *The Phoenix*. Both publications draw their editorial and creative staffs from the students of the College and the School of Law. A faculty group, the Student Publications Board, provides a Student Publications Office and supervises the production of the publications.

STUDENT GOVERNMENT

The Student Activities Board of the University faculty provides a high degree of self-government for Cumberland students by sponsoring student government organizations in both the College and the School of Law. Earnest participation in such organizations provides invaluable experiences in democratic citizenship and leadership training.

The Student Council of the College and the Student Bar Association of the School of Law, each with its own faculty advisor, function constitutionally under the Student Activities Board to provide representative government for all students.

ASSEMBLIES AND PUBLIC EXERCISES

Under the auspices of the faculty Committee of Assemblies and Public Exercise a series of assembly programs is presented at monthly intervals during the regular session for the entertainment and edification of all members of the University. Varying widely in their content, these programs bring to the campus personalities who are distinguished in the areas of politics, education, science, the humanities, religion, the entertainment field, and other spheres of human interest. The Formal Opening of the Session in the fall and the University Commencement Program in the spring are also a part of the series.

REGISTER
OF
STUDENTS

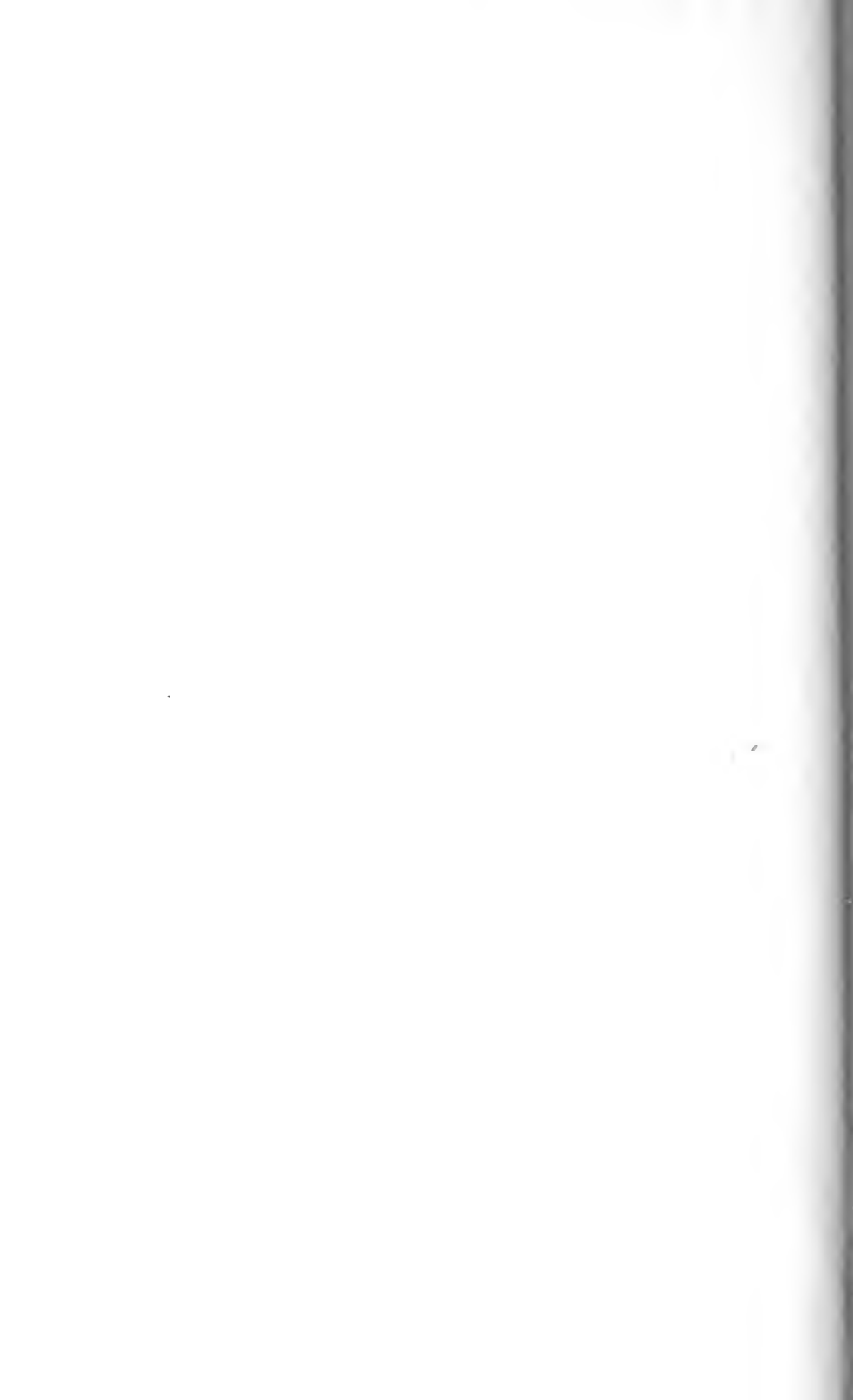
REGISTER OF THE ORIGINAL SIXTY-FOUR STUDENTS WHO EN-
ROLLED AS FRESHMEN IN THE COLLEGE AT CUMBERLAND WHEN
IT REOPENED IN SEPTEMBER, 1956.

Anderson, Arlis	Lebanon, Tennessee
Ashton, Thomas	Hartsville, Tennessee
Baird, David	Lebanon, Tennessee
Barnett, Richard	Lebanon, Tennessee
Bates, Mrs. Denver	Lebanon, Tennessee
Blair, Ernest E.	Norene, Tennessee
Blazer, John	Madison, Tennessee
Bone, Stratton	Lebanon, Tennessee
Booker, Gwendolyn	Lebanon, Tennessee
Brown, James A.	Knoxville, Tennessee
Cartwright, Earl	Cleveland, Tennessee
Davis, Wynelle	Mt. Juliet, Tennessee
Draper, Freida	Lebanon, Tennessee
Driver, James	Lebanon, Tennessee
Eubank, Bobby	Lebanon, Tennessee
Evans, Mrs. Elvis	Watertown, Tennessee
Flippen, Lynda M.	Lebanon, Tennessee
Gossett, Bettye L.	Lebanon, Tennessee
Graves, Sue	Lebanon, Tennessee
Greer, Bobby G.	Lebanon, Tennessee
Groves, Lucy W.	Hartsville, Tennessee
Harris, Eva Jo	Lebanon, Tennessee
Hemontolor, Dolores	Lebanon, Tennessee
Humble, Ted L.	Gallatin, Tennessee
Jackson, Patricia	Lebanon, Tennessee
Jarrell, Eunice Ann	Lebanon, Tennessee
Johnson, Roger	Pineville, Kentucky
Knight, Hazelene	Lebanon, Tennessee
LaFevor, Peggy	Watertown, Tennessee
Leach, Harris	Milan, Tennessee
Leeth, Lucile	Lebanon, Tennessee
Lester, Jack, Jr.	Lebanon, Tennessee
Lowery, Thomas	Lebanon, Tennessee
Maness, Charles	Gallatin, Tennessee
Manning, E. B., Jr.	Lebanon, Tennessee
Martin, Homer W.	Tullahoma, Tennessee
Mitchell, Diane	Jonesboro, Tennessee
Morse, Bobby Joe	Lebanon, Tennessee
Mosley, Mrs. Tommy	Lebanon, Tennessee
McConnell, Robert B.	Lebanon, Tennessee

McFalls, Louise	Lebanon, Tennessee
McNabb, Marjorie	Lebanon, Tennessee
Neal, Mrs. Sidney	Lebanon, Tennessee
Newby, Joann	Lebanon, Tennessee
Newman, Sammy L.	Lebanon, Tennessee
Partlow, Thomas	Lebanon, Tennessee
Pennington, Daniel	Montclair, New Jersey
Phillips, Mrs. Travis	Lebanon, Tennessee
Richardson, Robby	Riddleton, Tennessee
Roberts, R. G.	Lebanon, Tennessee
Shivers, Ronald	Goodlettsville, Tennessee
Simms, Louis K.	Watertown, Tennessee
Simpson, Jean	Watertown, Tennessee
Skelton, Orelle	Lebanon, Tennessee
Swindell, David	Lebanon, Tennessee
Vanhook, Leslie	Lebanon, Tennessee
Waggoner, John, Jr.	Carthage, Tennessee
Webb, Otis	Charlestown, Indiana
West, Ray B.	Pompano Beach, Florida
White, Charles T.	Lebanon, Tennessee
White, Jack	Martha, Tennessee
Whited, Robert	Lebanon, Tennessee
Wilson, Charles	Medford, Oregon
Young, Jere R.	Lebanon, Tennessee

REGISTER OF SEVEN ADDITIONAL STUDENTS WHO ENTERED IN THE WINTER QUARTER, 1956-1957 SESSION

Davis, Mrs. James	Mt. Juliet, Tennessee
Ezell, Mrs. Theo F.	Lebanon, Tennessee
Fishburne, Francis J., Jr.	Charleston, South Carolina
King, William R.	Lebanon, Tennessee
North, Lyndon, Jr.	Lebanon, Tennessee
Reed, Mrs. Cordell	Lebanon, Tennessee
Woodall, John Lee	Lebanon, Tennessee



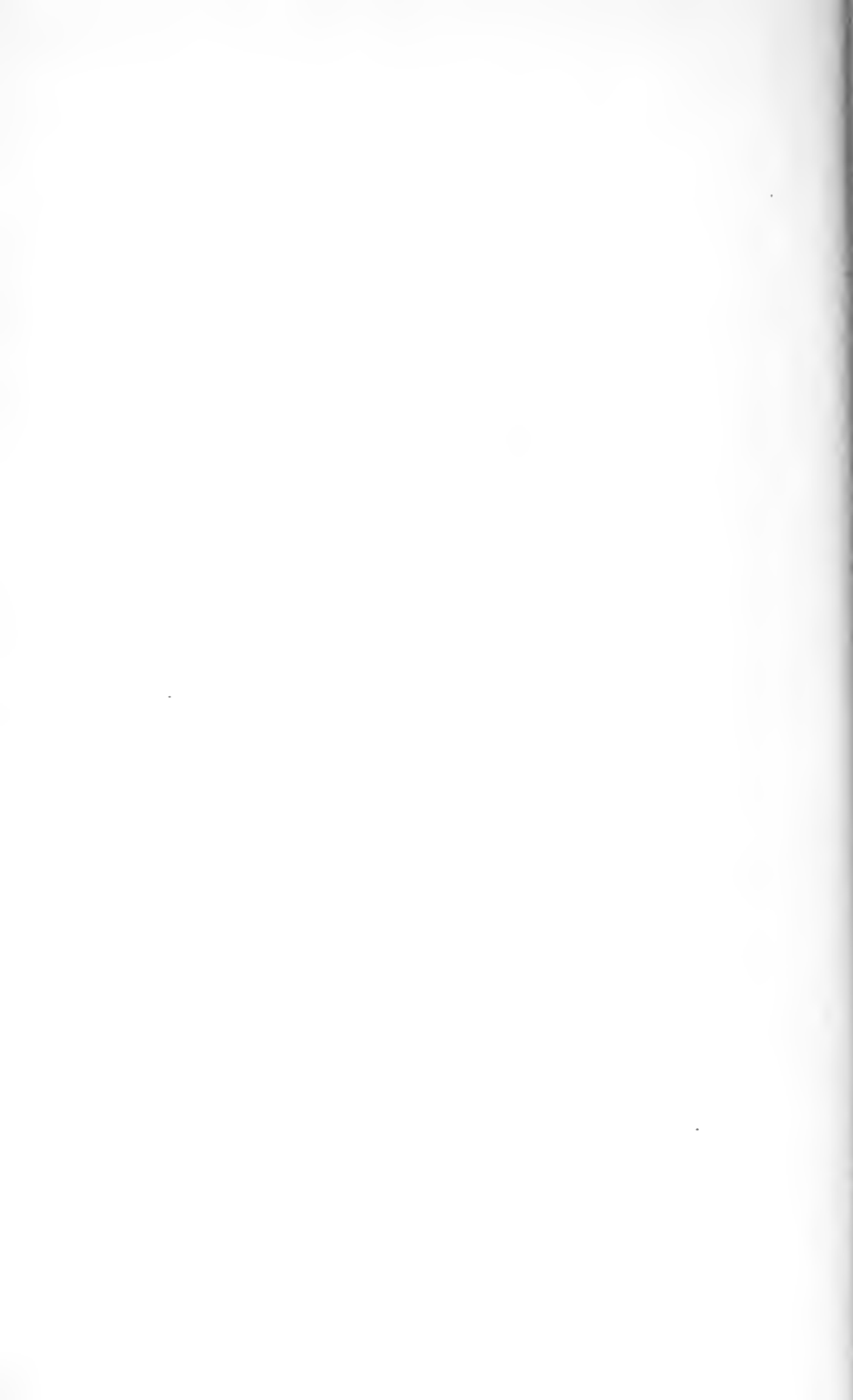
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